

**DELTA KAPPA GAMMA BOARD MEETING**  
**ZETA ZETA CHAPTER**

June 2, 2008

Respectfully submitted by Stephanie Brown-Myers, June 5, 2008

Present: Kit King, president; first vice president, Sydney Allison; second vice-presidents, Gail Costello and JoeAnn Doyle; treasurer, Sue Robinson; corresponding secretary, Pam DeBernardi,; recording secretaries, Linda Swatek and Stephanie Brown-Myers; parliamentarians, Roseann Krane and Loretta Wilhelmsen; as well as outgoing officers and support positions:: Marilyn Steichen; Barbara Stumph; Bobbie Mortensen, Diana Sawin, Denise Dolan, Jeanne Gelwicks, Kathy Swanson, and Gail Faber.

I. Call to Order: Welcome & Introductions

- A. The meeting was called to order at 6:45 p.m.
- B. Considering the presence of new members, introductions were made.

II. Old Business

A. Folders were circulated and the e-mail address list was corrected for Bobbi Mortensen, (A get well card was circulated for Sue Smith.)

B. President's Report was given:

- i. Events will be planned in Martinez to tie in group. Locations were discussed and will be determined after further research.
- ii. Survey results will be on the web site under communication,
- iii. New members need to attend 3 meetings and then the group needs to take a written or oral vote to accept them before the initiation.
- iv. The newsletter will contain the Parity Report.
- v. Kit is to be given a copy of all reports to be going to the State, etc. meetings.
- vi. Pam will help with correspondence to inactive members.
- vii. The bylaws update will be overseen by Roseann.
- viii. Boxes are started by Roseann to update the database. Diana will help and Kathy Swanson will supply the summary on each member.
- ix. The 25 year pin ceremony may be investigated by the initiation committee with attempts to get the starting year for each member. The initiation book will be revived.

III. New Business

A. Treasurer's Report was reviewed by Sydney and will be passed on to Sue after the audit.

B. Finance Committee:

i. Dues may need to be increased to adapt to the increase from international and national. Discussion of promoting the book sales, etc. to increase income.

ii. The new signature card will be signed by Pam D., Kit, Sue R. and Sydney.

iii. Vouchers vs. expenses were discussed. Sue has a sample voucher.

iv. The audit, to be done by 2 members of the finance committee, is due July 15, 08.

C. Program: JoeAnn Doyle & Gail Costello

Sept. 2, 2008 - fashion show by Hospice of Danville,

Oct. 18, 2008: Area conference CCCC - fund-raising basket to be prepared,

Nov. 18, 2008: Bay Books,

Dec. - to be considered in the Martinez area,

Jan. 7, 2009: Consider "Go Green" from Lawrence Livermore Lab.

\*Feb. 17, 2009: AAUW Educational Fellow (about 100 people), \* NEW

DATE

March 16, 2009: To Be Determined by Program Committee

April 21, 2009: Diana Sawin will coordinate program with Concord chapter or another program will be planned by Program Committee from list of suggestions.

2May 19, 2009: Initiation of new members, Women and the Arts program

D. Committee Reports: committee members were discussed and confirmed

i. Finance Committee - Dues are to be collected at the September meeting @ \$65 + \$10 new members. Revitalize Buck a Book.

ii. Membership: discussion regarding reports, name tags, and possible packet for new members. Grant Recipients should be contacted regarding membership.

Responsibilities were reviewed.

iii. Nominations, Installations & Initiations: suitcase was transferred to Stephanie.

iv. Communications: Denise Dolan will assist with yearbook distribution. Kit will do the newsletter. Jeanne will work on publicity.

v. Scholarships: discussion of steps to receive tuition grants and awards.

vi. World Fellowships: no discussion.2

vii. Personal Growth: Shepherd's Gate - try to get more people to help as readers, and members can volunteer to donate items shelter needs. Judy Simkin will send on the T.H.A.T report of hours to Diana.

viii. Professional Affairs: There is money for workshops. Gail Faber will think about doing a history update on the Chapter.

ix. Fine Arts: Committee will plan the May meeting program.

x. Hospitality: Susan Peterson and Alice Reynolds will help Denise Dolan. Susan Peterson will make a roster raffle schedule and send it to Kit for the newsletter. Bobbie will put together the fund-raising basket with a theme / materials for the October Area III meeting.

The next meeting will be after August 9, 2008, which is the Area III President's meeting. Sue will attend. The meeting was adjourned at 8:50 p.m.